

## REGULAR COUNCIL MEETING OCTOBER 9, 2017 7:00 P.M.

The meeting was opened by announcing this was an open meeting of the Common Council. Notice of this meeting was given to the public at least 24 hours in advance of the meeting by forwarding the complete agenda to the official City newspaper, The New Richmond News, and to all news media who have requested the same as well as posting. Copies of the complete agenda were available for inspection at the City Clerk's office and on the City's website at [www.newrichmondwi.gov](http://www.newrichmondwi.gov). Anyone desiring information as to forthcoming meetings should contact the City Clerk's office.

Roll call was taken.

Members Present: Mayor Horne, Alderman Kittel, Jackson, Montello, Volkert and Zajkowski

Members Absent: Alderman Ard

The Pledge of Allegiance was recited.

Alderman Zajkowski moved to adopt the agenda as presented, seconded by Alderman Montello and carried.

### **Public Comment**

### **Consent Agenda**

1. Approval of the Minutes from the Previous Regular Council Meeting, September 11, 2017 at 7:00 p.m. and Special Council Meetings, September 15, 19 and October 2, 2017
2. Applications for License to Serve from James G. Gibson, New Richmond; Amy J. Larson, New Richmond; Morgan M. Kelly, New Richmond; and Jeff A. Fredrickson
3. Applications for Direct Seller's Permit from Chee Lee and Bernadette Schwab to sell Costco memberships in the parking lot of the Asteria Inn from October 10 to November 10, 2017
4. Application for Run/Walk Permit from The New Richmond Area Center:
  - a. October 28, 2017 at 8:00 a.m.
  - b. November 11, 2017 at 9:00 a.m.
  - c. December 9, 2017 at 9:00 a.m.
  - d. January 13, 2018 at 9:00 a.m.
  - e. February 10, 2018 at 9:00 a.m.
  - f. March 24, 2018 at 9:00 a.m.
  - g. April 21, 2018 at 9:00 a.m.
5. Payment of VO#61175 through VO#61261 totaling \$363,090.27 plus electronic fund transfers of \$3,859,333.27, for a grand total of \$4,222,423.54

General Fund	\$832,060.01
Impact Fees Fund	50,982.69
Cemetery Fund	266.53
CDBG – Housing	60.00
Debt Service Fund	3,185,725.45
Capital Projects	77,808.50
Landfill Cleanup Fund	2,456.49

TID District #10	1,399.88
TID District #6	14,260.33
Storm Water Utility	51,825.03
Park Land Trust Fund	5,133.04
Library Trust Fund	445.59

Alderman Montello moved to approve the consent agenda as presented, seconded by Alderman Kittel and carried.

Mayor Horne stated that Alderperson Ard's mother, Esther Wentz, passed away last week and a moment of silence was observed in her honor.

Mayor Horne introduced Alli Preece, a new Student Representative on Council. Ethan Thompson is also a new Student Representative on Council, however, he was unable to attend this meeting.

### **Department Reports**

Administration/Finance – Noah Wiedenfeld stated the City will have a booth at the Health Fair at the New Richmond Area Center on October 10 from 9:00 a.m. to noon. Staff will discuss the budget process with attendees and answer questions. The public is asked for input on the budget. Mike Darrow thanked all who participated in Public Power week. On October 4, 2017, there was a breakfast at City Hall and energy efficiency kit were handed out. Lumberjack Liquors was awarded a Community Solar Share from a prize drawing.

Community Development – Beth Thompson reported there will be a groundbreaking for New Richmond Auto Mall on October 10, 2017 at 10:00 a.m. Ribbon cuttings were recently held for Schmiede Law Office and the McDonald's renovation. The next Citizen's Comprehensive Plan meeting will be on October 11, 2017, at the airport. On-going projects include Best Western Hotel, New Richmond Auto Mall and Johnson Ford.

Public Works –Jeremiah Wendt explained the first lift of asphalt, trail and driveways are finished on North Fourth Street. Trees will be planted later this week. The second lift of asphalt will be completed the week of October 16, 2017. Jeremiah gave an update on the 140<sup>th</sup> Street trail. The trail is prepped and ready for pavement. Sidewalk repairs are in progress around town. They are saw cutting the sidewalks to reduce tripping hazards.

Library – Kim Hennings stated the Library will be hosting three upcoming technology classes including: Digital Etiquette, Learn Libby, and IOS Overview.

Halloween events include:

Hallow-Teen-Scream-a-thon on October 13, 2017 at 7:00 p.m.

Story Time: Monster Mash, October 21, 2017 at 10:00 a.m.

Trick-or-Treating at the Library on October 31, 2017 1:00 to 5:00 p.m.

A second community engagement session was held on October 5, 2017, for the library conceptual design process. The fundraising feasibility study will begin mid-October and will be completed by the end of the year.

Police – Veronica Koehler stated the officers assisted with "Walk to School Day" on October 4, 2017, providing extra patrol for children walking from the Middle School to Hillside Elementary. Officers have visited several elementary school classes and a Daisies Girl Scout troop to talk about being an officer, the equipment they carry and Halloween safety. The Citizen's Academy has been rescheduled for January 2018. A few spaces are still available and Sergeant Sather is the point of contact.

Fire – Mayor Horne reported this is Fire Prevention Week which includes visits to local schools and childcare centers. The Open House is tonight with free fire truck rides for all who bring a non-perishable food donation.

Airport – Mike Demulling explained a contractor will be at the Airport today through Wednesday working on crack repair. Airport staff will restripe the runway and taxiways after that is completed. There was a power outage recently that affected half of the north end and all of the south end of the airport. Power was restored as quickly as possible. No flights were diverted.

#### **Plan Commission Recommendations**

The Plan Commission recommended approval of the PUD Amendment from Haffner Construction for Rich River Trails, Ordinance #501. Approval of this ordinance would remove the 23 acres south of the railroad tracks from the Rich River Trails PUD and zoning will become Z2 - Sub Urban District. Alderman Montello moved to suspend the rules and adopt Ordinance #501, seconded by Alderman Kittel and carried.

The Plan Commission recommended approval of the PUD Amendment preserving a PUD for Willow River Bluffs, preliminary plat and final plat consistent with the streets and utilities constructed for a first phase of development with the 11 conditions listed in the Plan Commission minutes from October 3, 2017 plus the following condition: 12) West segment of Conifer Court to be renamed Red Pine Lane. Alderman Montello moved to suspend the rules and adopt Ordinance #502, and approve the Preliminary Plat and Final Plat for Willow River Bluffs with the 12 conditions, seconded by Alderman Zajkowski and carried.

The Plan Commission recommended approving a temporary grading and erosion control permit for Phillips Medisize. Jeremiah Wendt explained a site plan was submitted in the last few days from Phillips Medisize for an expansion project. They asked permission to begin grading on their site plus the lot they will be purchasing from the City. A temporary grading and erosion permit would allow Phillips to get started while still allowing for a thorough site plan review process. Any work would be at their own risk. Nick Vivian asked to include the requirement of a temporary licensing agreement to allow them to use the City's property. Alderman Montello moved to approve the temporary grading and erosion control permit with the licensing agreement requirement, seconded by Alderman Kittel and carried.

#### **Resolution #101701 Approving the Sale of Land to Phillips Medisize**

Alderman Zajkowski offered the following resolution and moved for its adoption:

##### **RESOLUTION #101701**

##### **RESOLUTION AUTHORIZING SALE OF REAL ESTATE**

WHEREAS, the City of New Richmond is the owner of real estate described as:

SEC 10 T30N R18W PRT NE NW DESC IN DOC 1005917 AS COM N ¼ COR TH W 324.93' TO POB; TH S 30 DEG W 13.73'; TH ALG CURV S 48 DEG W 136.18'; TH S 66 DEG W 124.91'; TH ALG CURV S 33 DEG W 172.75'; TH S 305.66'; TH S 45 DEG E 21.35'; TH E ALG N ROW WIDR TO SW COR LOT 1 CSM 16-4408; TH N 609.92' TO POB.

WHEREAS, the City has entered into an Offer to Purchase and Sale Agreement with Phillips Medisize, LLC, Whereby the City would sell this parcel to Phillips Medisize, LLC; and

WHEREAS, all necessary contingencies have been met and the transaction is ready to be closed.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of New Richmond as follows:

1. That the City shall proceed with the sale of the real estate to Phillips Medisize, LLC
2. That Mayor, Frederick Horne, and City Clerk, Tanya Batchelor, are authorized to execute all documents necessary to complete the sale of the property.

Motion was seconded by Alderman Kittel and carried.

### **125<sup>th</sup> Street Design**

Jeremiah Wendt explained the existing road has no bike or pedestrian accommodations and the pavement has failed. The street is half in the City and half in Richmond Township. The first open house for this project was held on September 28, 2017, for input from the neighborhood on the design. The preference from the neighborhood was for speed reduction, truck traffic reduction and lighting improvements. Pavement markings and signage were the top choices for speed reduction measures. They looked at curb and trail/sidewalk options as well. Due to the environmental considerations, Jeremiah is recommending a street with ten-foot travel lanes, four-foot bike lanes on both sides, curb on the City side of the street north of Ninth Street and south of Maple Lane and no curb in between. There would be a ribbon curb on the township side of the street. A signed truck route will be established to discourage truck traffic. Jeremiah recommended constructing 3,800' of trail in a different location, possibly parallel to County Road A rather than have a trail on 125<sup>th</sup> Street since that area is already served by the Rail Bridge Trail. Also incorporated in this design will be pond #265 retrofit. Alderman Montello moved to proceed with the preliminary design as presented, seconded by Alderman Jackson and carried.

### **Banner Sponsorship Program**

Noah Wiedenfeld explained the Banner Sponsorship program for the winter months. The cost is \$150 per banner and the revenue from the program will go to future downtown beautification efforts. The banners will be installed in November with the winter decorations. The banners have a three-year warranty. After the three years, we can repeat the program. Anyone interested in sponsoring a flag, please contact Noah by October 20, 2017. Alderman Kittel moved to approve the program as presented, seconded by Alderman Jackson and carried.

### **Police Vehicle Bids**

Veronica Koehler explained the following bids received for Police vehicles:

Dodge Durango Special Services Vehicle from Bernard's	\$38,715
Dodge Durango Special Services Vehicle State Bid	\$33,929
Ford Explorer Police Interceptor Vehicle from Johnson's	\$43,406
Ford Explorer Police Interceptor Vehicle State Bid	\$37,446
Chevy Tahoe State Bid	\$42,610

Considerable discussion followed regarding the vehicles, options available and cost.

The following bids were received for the K-9 vehicle:

Ford Explorer Police Interceptor Vehicle from Johnson's w/outfitting	\$48,491
Dodge Durango Special Services Vehicle from Bernard's	\$33,465
Ford Explorer Police Interceptor Vehicle State Bid w/outfitting	\$43,076
Dodge Durango Special Services Vehicle State Bid	\$28,679
Chevy Tahoe Police Pursuit Vehicle State Bid w/outfitting	\$46,904

The following bids were received for the Police Chief's vehicle:

Ford Taurus from Johnson's	\$34,945
Ford F-150 from Johnson's	\$40,740
Dodge Charger from Bernard's	\$31,285
Dodge Ram from Bernard's	\$32,585

The recommendation from staff was to purchase two Ford Explorer Interceptor vehicles for the squads and a Ford Explorer Interceptor Vehicle for the K-9 unit from Johnson Ford and the Dodge Ram truck from Bernard's.

Squad 1 – with extended warranty & vehicle maintenance pkg	\$46,406
Squad 2 – \$46,406 less \$7,000 trade-in for one 2015 Durango	

w/warranty & maintenance package	\$36,406
K-9 Vehicle – funds to come from K-9 Fundraising	
w/warranty & maintenance pkg	\$43,406
Police Chief Dodge Ram Truck w/warranty & maintenance pkg	\$32,585

Staff recommends keeping squad 22 (a 2015 Dodge Durango) as a spare/Lieutenant vehicle and for transports. Alderman Jackson moved to accept staff recommendation for the purchase of the vehicles listed above, seconded by Alderman Kittel and carried. Alderman Volkert voted no and Alderman Montello abstained. Alderman Zajkowski, Kittel and Jackson voted yes. Motion carried.

#### **Parade Permit Process**

Veronica Koehler explained that currently people apply for parade permits periodically throughout the year as needed. Sometimes this leads to short notice for staff to apply for the permit from the State of Wisconsin. The proposal is to require all parade permits to be submitted in January for the calendar year. Discussion followed. Alderman Montello moved to approve this policy, seconded by Alderman Jackson and carried. A notice will be sent out to those who have applied for parade permits in the past.

#### **2018 Budget Update**

Mike Darrow stated that staff is taking the budget on the road this month with several presentations scheduled at various times and locations around the City. They will be asking the community to rank where tax dollars should be spent.

#### **Work Session on October 23, 2017 at 5:30 p.m.**

The work session will be on October 23, 2017 at 5:30 p.m. in the Council Chambers of the Civic Center.

#### **Communications and Miscellaneous**

None

#### **Closed Session**

Alderman Montello moved to go into Closed Session per State Statute 19.85 (1)(e)– TID #6, seconded by Alderman Kittel, and carried.

#### **Open Session**

Alderman Montello moved to deny the request as discussed in Closed Session, seconded by Alderman Volkert. Alderman Zajkowski, Kittel and Jackson voted no. Alderman Volkert and Montello voted yes. Motion failed. Alderman Kittel moved to approve the request as discussed in Closed Session, seconded by Alderman Jackson and carried. Alderman Montello voted no.

Alderman Montello moved adjourn the meeting, seconded by Alderman Kittel, and carried.

Meeting adjourned at 8:55 p.m.

Tanya Batchelor  
City Clerk